Broomlee Centre, Station Road, West Linton EH46 7BU
01899 221115
www.soec.org.uk info@soec.org.uk

Terms and Conditions

- The price per day is £30.00 per child per day (including VAT) for a single day booked. This price does not include a packed lunch.
- Activities will commence promptly at 9:15 am and end at 4:30pm, however, you may leave your child/ren with us from 8:30am onwards and collect any time between 4:30pm and 5:30pm at no additional charge. Please advise us of your anticipated drop off and collection times when completing the booking form.
- Equipment for activities will be provided by SOEC.
- A completed booking form and medical consent form is required for each child and must be received in advance of each visit.
- In completing a booking form and providing your contact details, you are agreeing to being contacted by SOEC in relation to the booking by email and by phone.
- Bookings will be accepted on a first come first served basis. If there is enough interest, additional activity days will be provided.
- You will be invoiced prior to the visit and payment should be made by bank transfer before the visit takes place. Bank details will be provided on the invoice.
- SOEC reserves the right to cancel activity days if minimum numbers are not reached.
- SOEC operates a policy of zero tolerance towards anti-social behaviour on its programmes. SOEC reserves the right to remove any individual engaging in such behaviour from the programme with immediate effect. Such behaviours include but are not limited to, violence, or the threat of violence, towards SOEC staff or other participants, as well as harassment, verbal abuse, damage to property and intimidation. In the event of an occurrence of this nature, we will contact you to request that you collect your child with immediate effect.

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Scottish Outdoor Education Centres Ltd
Registered in Scotland No: 414494
Registered Office: Broomlee Centre, Station Road, West Linton EH46 7BU
SOEC Ltd is a wholly owned subsidiary of Scottish Environmental & Outdoor Education Centres Association
a Scottish Charity SC002278 and social enterprise – Registered in Scotland No 24950

- Any changes to your booking, including cancellation, should be confirmed by you to us in writing info@soec.org.uk. If less than 24 hours, please contact us by telephone 01899 221115. If on the day, please phone the Centre direct, Centre numbers included at the end of this document.

- Cancellations by you, received by SOEC more than 1 week prior to the arrival date will be refunded.

- Cancellations by you and received by SOEC within 1 week of the visit will be charged at 100%.

- Cancellations by SOEC for operational reasons, will be refunded to you in full.

SOEC confirms that

- Personal information on each participant will be stored and securely disposed of in line with GDPR and used only for the purposes stated.

- Tutors working with young people are registered on the PVG scheme and are first aid qualified.

- We hold appropriate employer's and public liability insurance cover.

- Each Centre holds an Adventure Activities Licensing Service licence.

- We will contact you using the emergency contact details provided by you, should any medical or other issue arise during the day.

ACTIVITY CLUB CONTACT INFORMATION

Centre	Landline	Mobile
Dounans	01877 382 291	07970 906 572 or 07711 498 276
Belmont	01828 640 275	07718 579 981 or 07718 579 981
Broomlee	01968 660 259	07718 579 976 or 07718 579 978
SOEC Head Office	01899 221115	M-F usually 9 am to 5 pm

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